

The Grosse Pointe Public Library
Minutes of a Regular Meeting of the Board of Trustees
September 22, 2016

There was a planned meeting of the Grosse Pointe Public Library Board of Trustees at the Central Library, 10 Kercheval Ave., Grosse Pointe Farms, Michigan on September 22, 2016. The meeting was called to order at 7:10 P.M. by Elizabeth Vogel, President. Present were Trustees Elizabeth Vogel, Robert Klacza, Sandy MacMechan, Greg Ulrich, George Lapastora, Paul Rentenbach and Kim Valice. Jessica Keyser, Library Director and Peggy Kitchel, Assistant Library Director, were present.

Approval of Agenda

Sandy MacMechan made a motion to approve the agenda as modified and Robert Klacza supported. The agenda was approved by a vote of 7-0.

Approval of the Minutes of the August 18, 2016 Regular Board Meeting Minutes

Robert Klacza moved to approve the August 18, 2016 regular board meeting minutes as amended and Gregory Ulrich supported. The minutes were approved by a vote of 7-0.

Library Director's Report

Jessica Keyser, Library Director, reported a part time Administrative Assistant was hired, Kerri Manos. The Library became a member organization of LocalHop, which is an events app helping people find out about things happening in the community. The newly renovated program room at Central Library has enabled us to better accommodate tutors and students in the busy after school hours by giving them a designated space. The Library is working with the municipal administrators of Grosse Pointe Shores and Grosse Pointe Farms to bring bicycle fix it stations to all three branches of the GPPL. The Library has been invited to write a short monthly column in the Grosse Pointe News. Banned Books Week is an annual event celebrating the freedom to read highlighting the value of free and open access to information. The Friends of the Grosse Pointe Library are helping us celebrate Banned Books Week by making displays in each of the Library branches. A Request for Proposals has been submitted to several Strategic Plan consultant companies with a deadline of Friday, October 7, 2016. The committee will meet to review the submissions to make a Board recommendation.

Action Items

Monthly Check Register. The Director reviewed the check register. Sandy MacMechan moved to approve the monthly check register and Robert Klacza supported. The motion was approved by a vote of 7-0.

Information and Discussion

Finance Report: Library Director, Jessica Keyser, presented the financial statements to the Board for discussion. All budget lines are doing well. Sandy MacMechan inquired about Library vendors and whether the Library could use just one vendor for most purchases. Administration responded it is an interesting idea and will look into it, although some items are specific to Library vendors.

Committee Reports: Paul Rentenbach has been reviewing Library Bylaws as a member of the Bylaw Review Committee.

Friends of the Library Report

Joanne Dennis thanked the Library for recognition on the Banned Book Displays. The Ewald Book Sale made \$2,000 and the Village Side Walk Sale brought in an additional \$400. Several upcoming events including costume sale, *Terror in the City of Champions* author talk, *Still Missing* and Trick or Read in the Village.

Grosse Pointe Library Foundation Report

Jennifer Bingaman, Executive Director of the Foundation, presented the 2015-16 Annual Report. Mrs. Bingaman reported that the Foundation is making more money and spending less this year. Annual Fund gets mailed twice yearly. The Foundation received the second half of the World Monument Fund grant. Since the Foundation took over the Gift Book program in 2014 they've raised \$5,000 which the Casazza family

matched. The Foundation is developing a series of mini fundraisers.

Old Business

Library Privacy Act. Library Director Jessica Keyser addressed the Shared Services Agreement with Grosse Pointe Schools. Director Keyser spoke with Jim Fausone, Grosse Pointe Library attorney, regarding the Library Privacy Act and Mr. Fausone wrote a memo of his opinion and drafted a policy acknowledgement form, which will be signed by Library and School employees. The Director also spoke with school personnel to ensure privacy policy is followed. Sandy MacMechan moved to approve the Shared Services Agreement Policy and Paul Rentenbach supported. The motion was approved by a vote of 7-0.

Ewald Youth Lights. There was some discussion regarding the lighting quotes for Ewald. Bob Klacza maintains since only one quote meets the lumen requirement of the area that is essentially one quote. Mr. Klacza feels three lighting quotes should be obtained. Mr. Klacza expressed some concerns about the architectural integrity of the design. Greg Ulrich moved to ask Director to obtain three quotes for the Finelight HP4 lighting solution and Sandy MacMechan supported. The motion was approved by a vote of 5-2.

Rotary. Paul Rentenbach advised the Board he felt the Director, Jessica Keyser, should become a member of the Rotary. Robert Klacza moved the Library pay the Library Director's membership fee to join the Grosse Pointe Rotary and Paul Rentenbach supported. The motion was approved by a vote of 7-0.

New Business

Library Bylaw Review. Paul Rentenbach has been reviewing the Library bylaws and would like to bring information and have a discussion about changes at the October 27, 2016 meeting.

Public Comments

None.

Comments by Trustees

None.

Announcements of Future Meetings of the Board

Elizabeth Vogel announced that the next regular meeting of the Board will be held on October 27, 2016 at the Central Branch at 7:00 P.M.

Upon motion made and seconded, the meeting was adjourned at 8:10 P.M.

Respectfully submitted,


Sandy MacMechan