

The Grosse Pointe Public Library
Minutes of a Regular Meeting of the Board of Trustees
January 26, 2017

There was a planned meeting of the Grosse Pointe Public Library Board of Trustees at the Central Library, 10 Kercheval Ave., Grosse Pointe Farms, Michigan on January 26, 2017. The meeting was called to order at 7:00 P.M. by Liz Vogel, President. Present were Trustees Liz Vogel, Robert Klacza, Sandy MacMechan, George Lapastora, Paul Rentenbach, Gregory Ulrich and Kim Valice. Jessica Keyser, Library Director, was present.

Approval of Agenda

Paul Rentenbach made a motion to approve the agenda and Greg Ulrich supported. The agenda was approved by a vote of 7-0.

Approval of the December 15, 2016 Regular Board Meeting Minutes

Robert Klacza made a motion to approve the December 15, 2016 Regular Board Meeting Minutes and George Lapastora supported. The motion was approved by a vote of 7-0.

Presentation by Becky Davenport of Strategize, Strategic Planning

Becky Davenport, partner in Strategize, updated the Board on progress creating a new strategic plan for the Library. The Strategize team formed an Executive Committee made up of community stakeholders. A Steering Committee was also formed with employee chaired subcommittees. All Library employees are on a subcommittee. Staff is very engaged in the process. Focus groups have been conducted with both Library users and non-users. A community survey will be done at the end of March. There will also be a Board retreat in early March with the Library Board, Foundation Board and Friends Board.

Library Director's Report

Library Director Jessica Keyser advised the Board Cynthia Lewis, Outreach Librarian, will retire March 2nd after 25 years with the Grosse Pointe Library. Jim Weiss, Maintenance Coordinator, also retired this year. The Director talked about the Library offering Hoopla which is access to streaming online entertainment. Hoopla should be very popular with the patrons. Ms. Keyser talked about new legislation allowing libraries to claim exemption from some tax captures. The Director informed the Board that engineering plans for the Central Library HVAC renovation have been received so plans are proceeding.

Action Items

Monthly Check Register. The Director reviewed the check register. Paul Rentenbach moved to approve the monthly check register and Robert Klacza supported. The motion was approved by a vote of 7-0.

Information and Discussion

Finance Report: Library Director, Jessica Keyser, presented the financial statements to the Board for discussion. The Library is 60% through the fiscal year and some budget lines are on target, but some may go over by year's end.

Committee Reports: George Lapastora reported the Finance Committee meeting has been rescheduled. Elizabeth Vogel asked the Director and Board members to plan to hold a special Board meeting on Thursday June 1, 2017 to discuss budget in light of the complete Strategic Plan.

Friends of the Library Report

Joann Dennis presented the Board with proceeds from Friends book sales and bookstore. Proceeds from these sales total \$33,073.40 of which \$16,750.10 is given to the Library. Ellen Creager, travel editor of Detroit Free Press, is speaking at Woods Library. Mrs. Dennis mentioned February 7, 2017 is the 10th Anniversary of the Woods Book Store.

Grosse Pointe Library Foundation Report

None.

Old Business

None.

New Business

Sandy MacMechan would like to see the Library Board and Library Director listed in the Library newsletter along with a picture. Paul Rentenbach added that Foundation Board and Director should also be listed.

Public Comments

None.

Comments by Trustees

Paul Rentenbach stated it was a wise move to hire Strategize and Elizabeth Vogel agreed adding the Strategic Plan is on track and the Executive Committee is very interested and engaged. Special thanks to the Executive Committee for giving their time as they are all very busy.

Announcements of Future Meetings of the Board

Elizabeth Vogel announced the next regular meeting of the Board will be held on Thursday February 23, 2017 at the Central Branch at 7:00 P.M.

Upon motion made and seconded, the meeting was adjourned at 7:40 P.M.

Respectfully submitted,



Sandy MacMechan