

**The Grosse Pointe Public Library**  
**Minutes of a Regular Meeting of the Board of Trustees**  
**April 27, 2017**

There was a planned meeting of the Grosse Pointe Public Library Board of Trustees at the Central Library, 10 Kercheval Ave., Grosse Pointe Farms, Michigan on April 27, 2017. The meeting was called to order at 7:00 P.M. by Liz Vogel, President. Present were Trustees Liz Vogel, Sandy MacMechan, Paul Rentenbach, George Lapastora, Robert Klacza and Gregory Ulrich. Kim Valice was excused. Jessica Keyser, Library Director, was present.

### **Approval of Agenda**

Paul Rentenbach asked to delete item VI. B of the agenda, Approval of Foundation Board Members. Gregory Ulrich moved to approve the agenda as amended and Sandy MacMechan supported. The motion was approved by a vote of 6-0.

### **Approval of the March 23, 2017 Regular Board Meeting Minutes**

Sandy MacMechan made a motion to approve the March 23, 2017 Regular Board Meeting Minutes and George Lapastora supported. The motion was approved by a vote of 6-0.

### **Library Director's Report**

Library Director Jessica Keyser informed the Board new plans for the Central Branch HVAC will be ready by May 15<sup>th</sup> and we will submit the bid proposal as soon as it is received. Upon recommendation of the Finance Committee, the Director sought to engage an outside accounting firm to provide supplemental service. An annual cost of \$6,000-\$7,000 is estimated. Construction in the administrative area has been completed. New furniture should be delivered the first week of May. The Library thanks the Foundation for their financial support of the project. The strategic plan continues to progress. Two surveys are currently open for community participation. We are cooperating fully with law enforcement agencies regarding the criminal sexual conduct charges stemming from an attack that allegedly took place at the Woods Library branch. We endeavor to provide a safe learning environment for the community at all branches.

### **Action Items**

**Monthly Check Register.** The Director reviewed the check register. Robert Klacza moved to approve the monthly check register and George Lapastora supported. The motion was approved by a vote of 6-0.

### **Information and Discussion**

**Finance Report:** Library Director, Jessica Keyser, presented the financial statements to the Board for discussion. Property tax is 100% in and the Library is in a healthy place 68% through the fiscal year. Currently the Library is under budget for the fiscal year. However, there are several large expenditures forthcoming and the Library wants keep within the planned budget.

**Committee Reports:** George Lapastora advised the Board a Finance Committee meeting will take place soon. Paul Rentenbach reported he and Gregory Ulrich met with Steve Schwartz, Library advisor, to discuss changes to Board of Trustee bylaws. The Board should discuss any questions concerning the changes now in order to vote in May for approval. There were no questions.

### **Friends of the Library Report**

Joanne Dennis reported last week was the last Classic Book Lecture at Ewald and the Friends are discussing the future of the program. Peter Ho Davies event was well attended. May 12-14 is the Friends Book Sale at Woods. The Friends Annual Meeting is May 17, 2017 and will feature Benjamin Gravel discussing Grosse Pointe architecture.

### **Grosse Pointe Library Foundation Report**

Sandy MacMechan reported the Night in the Stacks event last Friday went well. Paul Rentenbach advised the Board members to look over the resumes of the Foundation Board nominees.

**Old Business**

None.

**New Business**

None.

**Public Comments**

None.

**Comments by Trustees**

Robert Klacza told the Board the new windows in Administration area are modern and classy. Sandy MacMechan inquired about the 3D printer project. Jessica Keyser replied there will be a soft roll out in June and by September it will be ready for the public.

**Raise a Question of Privilege, Roll Call Vote to Enter Closed Session**

Elizabeth Vogel moved to go into executive session for the purpose of discussing collective bargaining. A roll call was taken and the board voted 6-0 to enter closed session.

**Adjourn Closed Session, Return to Public Meeting**

Elizabeth Vogel moved to adjourn the executive session at 7:42 P.M. and return to the public meeting.

**Announcements of Future Meetings of the Board**

Elizabeth Vogel announced the next regular meeting of the Board will be held on Thursday May 18, 2017 at the Central Branch at 7:00 P.M.

Upon motion made and seconded, the meeting was adjourned at 7:43P.M.

Respectfully submitted,

  
Sandy MacMechan